A multi campus university with ‘A’ grade accreditation by NAAC

COLLEGE OF NURSING
AMRITA INSTITUTE OF MEDICAL SCIENCES
Health Sciences Campus

TERMS AND CONDITIONS

M.Sc Nursing Course

School of Medicine, Amrita Institute of Medical Sciences, AIMS-Ponekkara, Kochi – 682 041
Kerala, India, Ph: 0484 – 285 8036 / 8037 / 5651, Fax No: 0484 –280 2020 / 2051
Email: : ugadmissions@aims.amrita.edu
“Children should be taught the art of relaxation, how to be at ease. If they don’t feel relaxed, how can they learn? Without relaxation, no real learning is possible. This is the first lesson that clearly needs to be understood. It is very important that parents and teachers understand this before they ask the children to do something.”

-AMMA
Admission to M. Sc Nursing in Amrita College of Nursing is based on a national level entrance test conducted by Amrita Vishwa Vidyapeetham and subsequent counseling. The entrance examination will be governed by the rules and regulations specified by the AMRITA VISHWA VIDYAPEETHAM.

VERY IMPORTANT

Management of AMRITA VISHWA VIDYAPEETHAM reserves the right to change any of the conditions enumerated herein for the purpose of complying with any of the regulations of the University Grants Commission or any other competent authorities.

1. DURATION OF THE COURSE

Duration of the course including the thesis work is two years.

2. ELIGIBILITY

- Should have passed B. Sc Nursing or B. Sc Hons. Nursing or Post Basic B. Sc Nursing with minimum of 55 % aggregate marks from an Institution recognized by INDIAN NURSING COUNCIL.
- Should be a Registered Nurse and Registered Midwife with any State Nursing Council.
- Should be medically fit.
- Minimum one year of work experience after basic B. Sc Nursing or prior or after Post Basic B. Sc Nursing.

3. SPECIALTIES

1. Medical - Surgical Nursing
2. Paediatric Nursing
3. Psychiatric Nursing

4. METHOD OF SUBMISSION OF APPLICATIONS

a. Application shall be submitted on the prescribed form given along with this Prospectus. Copies of the following documents shall accompany the application.
   i. BSc Nursing Degree Certificate.
   ii. Mark List of B. Sc Nursing – All the years
   iii. A document to prove the date of birth
iv. Certificate of Registration as a Registered Nurse and Registered Midwife with any State Nursing Council
v. Copy of TNAI (Trained Nurses Association of India) registration
vi. Experience Certificate.

b. Application submitted on a copy/photocopy of application form will be summarily rejected.

c. Examination fee is included in the cost of application form. Application fee once paid will not be refunded and no correspondence in this regard will be entertained.

d. The candidate should fill in the application clearly and legibly.

e. Furnishing of false information or suppression of material information in the application form will entail disqualification and shall render the candidate unfit for admission. If ineligibility is detected at any stage, the candidature/admission will be treated as cancelled and no further correspondence in this regard will be entertained. Further, intimation in this regard will be sent to Indian Nursing Council, and the concerned State Nursing Council for necessary action.

5. APPLICATION FORM COMPLETE IN ALL RESPECTS SHOULD BE SENT TO:
The Admission Co-ordinator,
Office of Admissions,
Amrita School of Medicine,
Amrita Institute of Medical Sciences,
AIMS –Ponekkara PO, Kochi, Kerala 682 041
in the envelope provided with the application form by speed Post or Regd. Post (or deposited by hand at the above address) so as to reach on or before the last date, which is 10th March 2012. Application received after the prescribed last date will be rejected.

a. Incomplete application form will be rejected and no correspondence will be entertained by the Institute in this regard.

b. It will be the responsibility of the candidate to ensure that correct address is filled in the application forms. The Institute shall not be responsible for any loss in transit or for incorrect address given by the applicant in the application form.

No candidate should submit more than one application. However, if submission of another application becomes necessary for any reason, the word “Duplicate” and Form No. of the earlier application should be clearly mentioned in red ink on top of the second application. Failure to do so may entail rejection of both applications. Only one Hall Ticket will be issued to a candidate irrespective of the number of applications submitted.

c. Those who are working shall submit the application duly endorsed with a No Objection certificate (as appeared at page no. 2 of the application form.

6. HALL TICKETS

Admit cards will not be sent by post. It can be downloaded from the website. Admit cards will be uploaded in our website (www.amrita.edu) by 05th March 2012. Candidates are advised to download the same.

a) In case a candidate is unable to download the Admit Card, he/she should contact the Admission Co-ordinator, Office of Admissions and arrange to get a duplicate card.

b) Documents to be produced for obtaining a duplicate card:
- Photocopy of the Application submitted.
- Copy of the Postal receipt if the application was sent by post.
• Two Passport size face close up photographs.
• Undertaking on the format to be provided by the Admission Co-ordinator.

c) Efforts to procure the duplicate Admit card from the Admission Co-ordinator, Amrita School of Medicine is the sole responsibility of the candidate.
d) No candidate will be allowed to enter the Examination Hall without valid Admit Card.
e) Candidates are advised to preserve the admit Card till allotment of seat in College. Duplicate Admit Card will not be issued after the Examination.

7. CENTRE FOR EXAMINATION
Examination will be conducted in Amrita School of Medicine, Kochi

8. DATE AND TIME
Date : 18th March 2012 (Sunday)
Time: 9.30 AM to 12.30 PM

9. SCHEME OF EXAMINATION & ALLOTMENT OF SEATS
1. There will be 200 Questions. The Question will be single response objective type. Each answer with correct response shall be awarded One (1) mark. More than one answer indicated against a question will be deemed as incorrect response and no marks will be awarded for such answers.
2. Few seats are available in the management quota. Eligible candidates can approach the Management for the same. However It is mandatory for all the candidates to write the entrance examination and secure minimum qualifying marks as per rules.
3. Top ranked persons will get selected for the general Merit seats. Allotment of these seats will be on the basis of rank secured in the entrance examination and subsequent counseling.

11. CONDUCT OF EXAMINATION
a. Candidates should report at Amrita School of Medicine, in the Campus of Amrita Institute of Medical Sciences, 30 minutes before the commencement of the examination.
b. No candidate will be allowed to enter the examination hall after 10.00 AM
c. No candidate should carry any textual material, printed or written, bits of papers or any other material except the Hall Ticket (without envelope) inside the hall. If a candidate is found to be copying/conversing with other candidates /to have in his /her possession papers, notes or books, he/she shall be disqualified from taking this Examination and the next one or two such Examinations according to the nature of offence. Such malpractice will also be intimated to the Nursing Council of India and concerned State Nursing Council for suitable action.
d. Candidates shall maintain silence and attend to their papers only. Any disturbance in the examination hall shall be deemed as misbehavior and the candidate shall forfeit the right to continue to write the examination. The decision of the Center Superintendent shall be final and conclusive.
e. Do not carry mobile phones, I-pods, pagers, calculators etc. while coming to Examination Hall;
These are strictly prohibited in the Examination Hall. If any one happens to bring any of these items the same should be deposited outside the examination hall solely at the risk of the candidate.

12. DECLARATION OF RESULTS
a. Results and dates of counseling will be published in our web site www.amrita.edu and displayed on Notice boards in the admission office of the School of Medicine.
b. The institute will not intimate the individual unsuccessful candidates regarding the result of entrance test and no correspondence on the subject will be entertained.

c. There is no provision for rechecking/re-evaluation of the answer sheets and no query in this regard will be entertained.

13. FEES DETAILS

As & when decided, the fee details will be displayed at our website www.amrita.edu.

14. ACCOMMODATION

(a) Being a residential school, all students will have to stay in hostels provided by the Institution. In extra ordinary circumstances Principal, College of Nursing / Management may consider requests for permission to stay outside.

(b) Food expenses have to be borne by the students.

15. ADMISSION

a. While reporting for admission, all the relevant certificates/documents in original as listed below should be submitted to the Institution and the same will be returned to the candidates only at the time of their leaving the Institution.

I. Hall Ticket of Amrita Entrance Examination.

II. Degree Certificate

III. Mark List of B. Sc Nursing – All the years.

IV. Certificate of Registration as a Registered Nurse and Registered Midwife with any State Nursing Council

V. Copy of TNAI(Trained Nurses Association of India) registration

VI. Conduct certificate from the Head of the Institution from where the candidate passed out his / her B.Sc Degree.

VII. Experience Certificate.

VIII. A document to prove the date of birth.

IX. Transfer certificate from the Institution last studied.

X. Migration certificate from the University last attended.

XI. A Demand Draft covering the tuition fees and other fees, the details of which will be intimated.

XII. In the matter of allocation/admission of candidates, decision of the Principal, Amrita School of Medicine / Chairman Admission (Medical), Amrita Vishwa Vidyapeetham shall be final and binding.

16. CANCELLATION OF ADMISSIONS AND REFUND

a. If any candidate after taking admission discontinues the course before commencement of classes an amount of Rs 20,000(Twenty thousand only) will be deducted from the payment he/she has made at the time of joining and the balance will be refunded.

b. For Candidates opting to discontinue the study within a period of one week of commencement of classes, 75% of tuition fees will be refunded, while 25% of the tuition fees will be retained as administrative charges. After this period and before one month, if any student discontinues studies, 50% of tuition fees alone will be refunded. After one-month period no Tuition fee will be refunded. In all these cases unutilized portion of the other fees will be refunded after proportionate deduction.

c. Last date for cancellation of admission shall be 30th September 2012. If any student intends to discontinue the studies on or about that date, it will be necessary for such student to give a notice in writing to the Admission coordinator, Amrita Vishwa Vidyapeetham, Kochi at least by 20th September 2012. In such cases, rules of recoveries shall be as per clause (b) above. The notice should have been received by the Admission Coordinator or by his representative authorized to receive such notice.

d. If any student discontinues the studies after the last date for withdrawal as mentioned in the preceding paras or fails to
give Notice as stipulated therein he/she will be liable to pay liquidated damages equivalent to tuition fees for the remaining course period. In such cases, transfer certificate will be issued only after remitting the liquidated damages.

17. DISCIPLINE
The colleges, hospitals and hostels are parts of Mata Amritanadamayi Math, the Parent Trust and therefore, rules and regulations as prescribed should be strictly followed.

a. Students staying in hostels have to comply with hostel rules.

b. Smoking and alcoholic drinks are completely prohibited.

c. Students are expected to dress up neatly and decently. Jeans, Baggy T-Shirts and other informal western clothing are inappropriate and non-permissible wear inside the hospital/school. Students are expected to wear white coats provided by the institution.

d. There will be regular value-oriented classes/discussions in the campus. Students are advised to participate in these programmes. This is an institution meant for higher learning and the objective is not only to impart education but also to build the character of the students and transform them into better human beings.

e. A student handbook will be issued at the time of admission, which will contain all the rules and regulations in detail. The students shall strictly abide by them.

f. Students are expected to observe absolute discipline in their conduct during the entire period they spend in the institution. Failure to observe absolute discipline will invite appropriate action.

18. TELEPHONE NUMBERS & E MAIL ID (VERY IMPORTANT)
It is advisable to mention more than one telephone number / valid e mail ID for contacting the candidate or his / her parents. Many times important messages are given through telephones as well as by e mail. While the Institution will make all reasonable efforts to contact the candidate or his / her parents, if the numbers are not reachable / e mail ID is not valid, Institution will not be responsible. Therefore candidates should ensure that two or more easily accessible numbers and a valid E MAIL ID are mentioned in the application. Candidates who do not have an e mail ID must create one before submitting the application form and indicate the e mail ID at the appropriate place in the application form.

19. SETTLEMENT OF DISPUTES
In case of any dispute in the interpretation of any of the conditions included in this booklet or in any other matter related to admission to M.Sc Nursing course in Amrita Vishwa Vidyapeetham, decision of the Medical Director, Amrita Institute of Medical Sciences will be final and binding.

20. JURISDICTION
Courts situated in Kochi, Kerala only will have jurisdiction over disputes if any arising on the matter of application and or admission to the courses covered in this terms and conditions.
### Important Dates to Remember

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
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<tbody>
<tr>
<td>Sale of Applications commences</td>
<td>16 January 2012</td>
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<tr>
<td>Last date for sale of applications</td>
<td>3 March 2012</td>
</tr>
<tr>
<td>Last date for submission</td>
<td>10 March 2012</td>
</tr>
<tr>
<td>Examination Date and Time</td>
<td>18 March 2012, Sunday. 9:30 am to 12:30 pm</td>
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### Warning

Candidates who wish to apply for admission to any of the courses at Amrita Vishwa Vidyapeetham, Health Science Campus are hereby warned against possible cheating by unscrupulous agents who may promise and assure seats by extracting large sum of money from the parents/candidates. Candidates should note that there is no provision for Capitation fee towards admission.