SCHOOL OF MEDICINE
AMRITA INSTITUTE OF MEDICAL SCIENCES
Health Sciences Campus

TERMS AND CONDITIONS

MBBS / BDS Courses

School of Medicine, Amrita Institute of Medical Sciences, AIMS-Ponekkara, Kochi – 682 041 Kerala, India, Ph: 0484 – 285 8373 / 400 8373 / 668 8373, Fax No: 0484 –280 2020 / 2051 Email: ugadmissions@aims.amrita.edu
AMRITA SCHOOL OF MEDICINE
Terms and conditions applicable for admissions to
M.B.B.S. / B.D.S. Courses - 2013

AMRITA SCHOOL OF MEDICINE, a constituent Unit of the
AMRITA VISHWA VIDYAPEETHAM a Deemed University
established under Section 3 of the UGC Act of 1956 conducts
MBBS/BDS in its Health Sciences campus at Kochi, Kerala, India.
Admissions to these courses are made on the basis of a Rank
List prepared after a national level entrance test conducted by
AMRITA VISHWA VIDYAPEETHAM.

Those candidates interested to be considered for admission
to AMRITA Schools of Medicine and Dentistry should submit a
formal application in the prescribed form which is available at
our website www.amrita.edu.

1. DURATION / CURRICULUM

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Course</th>
<th>No. of Seats</th>
<th>Duration</th>
<th>Curriculum</th>
</tr>
</thead>
<tbody>
<tr>
<td>a.</td>
<td>MBBS</td>
<td>100</td>
<td>Four and half years plus one year Compulsory Rotating Residential Internship.</td>
<td>As approved by Amrita Vishwa Vidyapeetham (University) and is in line with the directives of the Medical Council of India.</td>
</tr>
<tr>
<td>b.</td>
<td>BDS</td>
<td>60</td>
<td>Four years plus one year compulsory rotating internship</td>
<td>As approved by Amrita Vishwa Vidyapeetham (University) and is in line with the directives of the Dental Council of India.</td>
</tr>
</tbody>
</table>

2. ELIGIBILITY

a. Age Limit:
Not less than 17 years and not more than 23 years of age as on 31st December 2013. Date of birth as recorded in the 10th standard / school leaving certificate will be taken as authentic.

Exemptions to age limit may be considered only on medical grounds and the decision of the Chairman-Admissions will be final and binding.

b. Qualifications
a) Candidate must have passed plus two or equivalent in the first attempt with the subjects Physics, Chemistry, Biology/Bio-Technology and English and have obtained a minimum of 60% marks in English and 60% marks in Physics, Chemistry and Biology / Biotechnology taken together, from any State Higher Secondary Board or Equivalent (Biotechnology subject will be considered only for MBBS). For SC/ST candidates, minimum marks required in plus two is 50%.

b) Foreign qualifications of A Level, IB, American 12th Grade or equivalent are also eligible. However these students will have to produce an Equivalence Certificate from The Association of Indian Universities, A.I.U House, 16 Comrade Indrajit Gupta Marg (Kotla Marg), New Delhi – 110002. Telephone – 011-23230059, Fax – 011-23232131, E-Mail – administration@aiuweb.org
c) Candidates whose results of the qualifying examination are not available could also apply for admission subject to their producing the mark details before 5th June 2013 and the original marks list at the time of Counseling/admission.
d) Written test is mandatory for all the candidates.

VERy iMPORtANt
i. Management of AMRITA VISHWA VIDYAPEETHAM reserves the right to change any of the conditions enumerated herein for the purpose of complying with any of the regulations of the University Grants Commission or any other competent authorities.
3. **PROCEDURE FOR SUBMISSION OF APPLICATION FORM:**
   Refer the head ‘Admission procedure’ in the web site www.amrita.edu

4. **TIME LIMIT FOR SUBMISSION OF APPLICATION FORMS:**
   Last date for receipt of confirmation sheet of the application form is 7th May 2013.

5. **Keep a photocopy of the confirmation copy of application for future reference.**

6. **Any discrepancy in the statements or submission of incomplete or incorrectly filled forms or unclear photographs will lead to rejection of application.**

7. **CHOICE OF COURSE**
   Entrance Examination is common for selection of students for MBBS (Bachelor of Medicine and Bachelor of Surgery). BDS (Bachelor of Dental Surgery). Admission will be done on the basis of a common rank list and counseling during which the candidate will have the option of choosing a course of their choice subject to availability of seats. However, candidates may indicate their choice in the application by marking for choice of MBBS and for choice of BDS.

8. **(i) CENTRE FOR EXAMINATION:**
   Indicate the Examination Centre from where the candidate would like to appear for the test. Please note that requests for change of examination center will not be entertained. While efforts will be made to allot the Centre chosen by the candidate, on account of administrative reasons it may not always be possible to allot the Centre chosen by the candidate. In such a case, the Admission Coordinator, Amrita School of Medicine reserves the right to allot a centre nearer to the one chosen by the candidate. Therefore the candidates are advised to indicate more than one choice of center in the order of preference by marking for first preference and for second preference.

   If no choice of Centre is indicated the Admission Office will allot a Centre considered to be geographically nearer to the candidate’s address for communication mentioned in the application.

8. **(ii)**
   a. Delhi
   b. Kolkata
   c. Hyderabad
   d. Chennai
   e. Bangalore
   f. Coimbatore
   g. Kozhikode
   h. Kochi
   i. Amritapuri (Kollam)
   j. Thiruvananthapuram
   k. California, USA

9. **TELEPHONE NUMBERS (VERY IMPORTANT)**
   It is advisable to mention more than one telephone number for contacting the candidate or his/her parents. Many times important messages are given through the telephones.

   While the Institution will make all reasonable efforts to contact the candidate or his/her parents, if the numbers are not reachable Institution will not be responsible. Therefore candidates should ensure that two or more easily accessible numbers and email ID if available are mentioned in the application.

10. **ADMIT CARDS**
   a) Admit card can be downloaded from the website from 09.05.2013 onwards.
   b) In case of any problem in registration of online application, taking printout of confirmation page or download admit card, please seek help by communicating the problems by email to: oarshelp@gmail.com

11. **SPECIAL INSTRUCTIONS**
   i. Candidates will be allowed to enter the examination hall 15 minutes before commencement of the examination.
   ii. Candidates will not be allowed to enter the examination hall after 30 minutes from the commencement of the examination and will not be permitted to leave the examination hall till the scheduled end of the examination.
   iii. Once the candidate leaves the hall he/she will not be allowed to re-enter allowed to re-enter the examination hall.
   iv. Candidates should leave answer sheet as well as the question booklet on the desk before leaving the examination hall. If the question booklet is not returned, the answer sheet will not be evaluated.
   v. Candidates must bring their own pen, HB pencil, sharpener and eraser.
   vi. Candidates are not allowed to bring any books, notes, mobile phone, paging device, slide rules, clark table, calculator, laptop or any other electronic gadgets to the examination hall.
   vii. Candidates are not allowed to have any conversation or gesticulation or disturbance in the exam hall. Such acts of behaviour could lead to the candidate being debarred and will be sent out of the examination hall.
   viii. During the examination, the invigilator will check the Hall Tickets to satisfy the identity of the candidate and in his/her presence. Candidate must:
   a) Sign Roomwise attendance sheet.
   and
   b) Affix his/her left hand thumb impression on the Roomwise attendance sheet.
   ix. Candidates must make their own arrangements of stay for the purpose of Entrance Examination.
12. SYLLABUS FOR THE ENTRANCE EXAMINATION

Amrita Entrance Exam will be of objective type and approximate distribution of questions will be as per table below.

<table>
<thead>
<tr>
<th>MBBS / BDS / BAMS</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Physics</td>
<td>25</td>
</tr>
<tr>
<td>Chemistry</td>
<td>35</td>
</tr>
<tr>
<td>Biology / Biotechnology</td>
<td>70</td>
</tr>
<tr>
<td>English</td>
<td>10</td>
</tr>
<tr>
<td>General knowledge</td>
<td>10</td>
</tr>
<tr>
<td>Total Questions</td>
<td>150</td>
</tr>
</tbody>
</table>

The syllabus for Amrita Entrance Examination will be as per the 10 + 2 examination (CBSE). Each MCQ will consist of a stem and four options, labeled A, B, C and D. Only one of the options is correct and for each correct response three marks will be awarded. There will be no negative marks.

a. Use of OMR Sheet for answering;

Entrance examination will have to be answered on OMR sheets which will be supplied to the candidates in the examination hall. Before answering the questions, candidates must fill up the personal details such as

(i) Admit Card Number
(ii) Question Booklet Number
(iii) Question series
and also sign at the space provided on the Form.

Failure to fill up the OMR sheets properly and completely can lead to rejection of your answer sheet.

b. Only in case the form is defective a fresh one will be supplied.

c. Candidates should indicate the answer by darkening completely the appropriate Circle in the answer sheet.

d. Candidate should not indicate the answer in any other way (tick mark, cross, dot line etc.) which are not accepted as correct answers.

e. More than one answer indicated against a question will be deemed as incorrect response, and one mark will be deducted for such answers.

f. If candidate wishes to change any answer on the OMR sheet, he/she must erase completely the existing mark, and then darken the appropriate circle.

g. Candidate must ensure that no visible mark is left after erasing the wrong answer. 

h. Candidate should not do any rough work or writing work on the Answer Sheet. All such rough work should be done in the Question Booklet itself.

i. The order of questions is not the same in all Question Booklets; the pages are jumbled. Therefore, candidates should never change their test booklet during the examination.

j. Since computer evaluation of answer sheet is done, requests for re-checking / re-totaling / re-evaluation of answer scripts will not be entertained.

13. PUBLICATION OF RESULTS

i. Rank list is likely to be published at our website by 2nd week of June 2013. Candidates can access by using their admit card numbers and date of birth.

ii. Results will also be displayed on the Notice Boards in the School of Medicine.

iii. Result can also be obtained by contacting the admission office (Telephone numbers 0484-2858373/4008373/6688373)

14. COUNSELING & ADMISSION

(a) Counseling and admission are expected to commence from third week of June 2013. Candidates are advised to keep watching our website www.amrita.edu for updates on counseling.

(b) No separate call letters will be sent. Candidates desirous of admission should report to the Chairman (Admissions – Medical) on the date / time and place announced in the website.

(c) Admissions will be made strictly on the basis of availability of seats. As soon as the seats are filled admissions will be closed. Mere reason that a candidate was present on the date of counseling will not confer any right on him/her for a seat.

(d) Interested candidates should report at least half an hour before the time allotted on the dates for the concerned rank numbers. Seat allotment will be done for the candidates present at 10.00 am or a time fixed by the Chairman Admissions on the basis of the ranks of candidates present at the time of allotment on the date of counseling/allotment.

(e) If a candidate arrives late for counseling and seats get allotted to subsequent rank holders, he/she has no right over seats allotted to lower rank holders. Failure to report in time on the date fixed for counseling can result in a candidate forfeiting his/her chance for admission. In the event of any such appeals, decision of the Chairman-Admissions on the matter shall be final & binding on the candidate.

(f) While reporting, the candidate should be accompanied at least by one of the parents and should produce the following documents in original along with two additional sets of photocopies.

i. Plus Two marks list.

ii. Plus Two Pass certificate. (In case of CBSE or ICSE)

iii. A document to prove the date of birth.

iv. Transfer Certificate from the Institution last attended.

v. Migration Certificate from the Board from where the candidate passed his/her Plus two.

vi. A Character and conduct Certificate from the
Institution from where the student passed his/her plus two examination mentioning the status of his/her behavioural pattern specially in terms as to whether the student displayed persistent violent or aggressive behaviour or any desire to harm others.

vii. Medical Certificate for physical fitness and mental soundness from a Medical Officer not below the rank of a Civil Surgeon or a Clinical Associate Professor of a Medical College.


ix. Recent Passport size face close-up colour photographs – 4 Nos.

x. Demand draft for the amount which will be announced in the web site or intimated to the candidate by any other means favouring AMRITA VISHWA VIDYAPEETHAM payable at Kochi.

In addition to the above, Foreign Nationals will have to produce the following documents too.

a) Attested copies of (attested by Consulates/Embassy of India in the respective country or a Gazetted officer in India)
   i. Passport with valid student VISA endorsed in the name of Amrita School of Medicine (For foreign nationals only).

ii. Equivalence certificate from the Association of Indian Universities, New Delhi.

iii. PIO Certificate/Card if obtained.


v. Medical Fitness certificate.

vi. Translated version of all documents, if they are not in English.

vii. Foreign Nationals except overseas citizens of India will have to register with the Foreign Nationals Registrations Officer (Police Commissioner) within seven days of their arrival in India. A copy of the registration certificate should be handed over to the Admission Co-ordinator immediately after the registration.

15. SEAT RESERVATION FOR SC/ST CANDIDATES
   Seats will be allotted to SC/ST categories as per UGC norms.

16. VERIFICATION OF DOCUMENTS
   All admissions are subject to verification of the original certificates and documents of the candidates. The decision of the Chairman, Admissions (Medical), Amrita Vishwa Vidyapeetham regarding the eligibility of any applicant shall be final. If any time before or after admission it is found that the candidate does not meet the eligibility requirement, seat will be denied to him/her. Therefore it is the responsibility of the candidates to ensure that he/she meets all the eligibility requirements.

17. FEES PER ANNUM:
   (i) Fees details are displayed at our website www.amrita.edu.
   a. Candidates admitted to any of the courses must remit the tuition and other fees at the time of admission by way of demand draft. Request for extension of time for payment of fee will not be considered.
   b. From Second year onwards annual tuition fees, Hostel & Mess and other fees are required to be paid in full by the dates which will be notified by the Principal. Normally the fees payment will be in the beginning of July every year. Dates will be notified on the Notice Boards and the students are expected to intimate their parents in time. No individual Notices will be issued. IGNORANCE OF NOTICE WILL NOT BE ACCEPTED AS AN EXCUSE FOR DELAY IN PAYMENT.
   c. Delayed payments will attract fine/penalty as decided by the Principal.

   d. For MBBS
      i. There will be University examinations as under:

<table>
<thead>
<tr>
<th></th>
<th>First year</th>
<th>After 2nd semester</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Second Year</td>
<td>After 5th semester</td>
</tr>
<tr>
<td></td>
<td>Third Year Part I</td>
<td>After 7th semester</td>
</tr>
<tr>
<td></td>
<td>Third Year Part II</td>
<td>After 9th semester</td>
</tr>
</tbody>
</table>

   ii. First year University examination will be held in June/July of the year following the year of admission.

   iii Failed candidates will have to attend additional classes, appear and pass in the subsequent examination as per MCI rules. Only those students who have not less than 80% attendance (Physical presence) and 35% marks in the Internal Assessment will be eligible to appear for University Examination.

   iv. Students who fail in MBBS University examinations will have to pay additional fees as under:

<table>
<thead>
<tr>
<th>S. No</th>
<th>Addl. fees payable per Student</th>
<th>Tuition Fees per subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Those who fail in first year and have to appear for additional examination.</td>
<td>50,000/-</td>
</tr>
<tr>
<td>2.</td>
<td>Those who fail in second year</td>
<td>15,000/-</td>
</tr>
<tr>
<td>3.</td>
<td>Those who fail in third year Part I</td>
<td>15,000/-</td>
</tr>
<tr>
<td>4.</td>
<td>Those who fail in third year Part II</td>
<td>50,000/-</td>
</tr>
</tbody>
</table>

   Hostel & Mess fee for the months the student is required to attend the classes and the other fees as applicable will also have to be paid.

   Students will be allowed to attend the classes only after the fee is paid. Fees mentioned above is at current level and the Institution reserves the right to revise the same as and when necessary.
h For BDS

i. There will be University examinations at the end of every academic year, the conduct of which will be done as per rules and regulations of the Dental Council of India and Amrita Vishwa Vidyapeetham.

ii. Failed students will be required to pay additional fees in respect of subjects in which they have to re-appear for the University Examination. Fees thus payable will be as fixed by the Principal, Amrita School of Dentistry.

18. CANCELLATION OF ADMISSION AND REFUNDS

a. For candidates who have joined the course but opt to discontinue the course any time before completion of the course, an amount of Rs.25,000 will be payable as administrative expenses.

b. In addition to the above such students will have to pay tuition fees, hostel, mess and other fees proportionately for the period they remained on Rolls of the School.

c. For the purpose of calculation of proportionate recovery part of a month will be considered as a full month.

d. Subject to the above conditions, for those who leave the course after commencement of classes but before closure of admissions tuition fees will be refunded provided the Institution could fill the vacancy.

e. For candidates shifting to another school/college of Amrita Vishwa Vidyapeetham deductions will be restricted to Rs.10,000/- (Ten thousand only) as administrative charges.

f. (i) As per the regulations of the Medical Council of India and Dental Council of India, admissions will have to be closed by 30th September, of the year. After closure of admissions the seat if vacated cannot be filed up. Such seats will go vacant for the entire duration of the course. Therefore those who leave the course after closure of admissions will be liable to pay liquidated damages equivalent to the tuition fees for the remaining period of the course.

(ii). Candidates will be deemed to have withdrawn if he/she remains absent for more than 30 (thirty) days from the date of commencement of the classes.

g. There will be regular value oriented classes/discussions in the campus. Students are advised to participate in these programmes. This is an Institution meant for higher learning and the objective is not only to impart education but also to build the character of the students and transform them into gentle human beings.

h. A student hand book will be issued at the time of admission which will contain all the rules and regulations in detail. The students shall strictly abide by them.

i. Students shall observe absolute discipline in their conduct during the entire period they spend in the Institution. Failure to observe absolute discipline will invite appropriate action.

19. DISCIPLINE

The colleges, hospitals and hostels are parts of Mata Amritanadamayi Math, the parent trust and therefore, rules and regulations as prescribed should be strictly followed.

a. Ours is a hundred percent residential campus. Students are required to reside in the hostels and they will be allowed to visit their homes only on days as notified from time to time.

b. Only Vegetarian food will be served in the Hostel.

c. Students are not allowed to keep two-wheelers and cars in the campus.

d. Use of mobile phones, mp3 players, ipods, videos, cameras, and all such electronic gadgets inside the campus is prohibited.

(use of Laptops is permitted solely for educational purposes. Any misuse will be viewed very seriously and dealt with as decided by the Principal)

e. Smoking and drinking (alcohol) are totally prohibited.

f. There will be a mandatory dress code for all students throughout the course.

g. There will be regular value oriented classes/discussions in the campus. Students are advised to participate in these programmes. This is an Institution meant for higher learning and the objective is not only to impart education but also to build the character of the students and transform them into gentle human beings.

h. A student hand book will be issued at the time of admission which will contain all the rules and regulations in detail. The students shall strictly abide by them.

i. Students shall observe absolute discipline in their conduct during the entire period they spend in the Institution. Failure to observe absolute discipline will invite appropriate action.

PREVENTIVE MEASURES AGAINST RAGGING

‘Ragging’ means doing of any act by disorderly conduct to a student of an educational Institution, which causes or is likely to cause physical or psychological harm or raising apprehension or shame or embarrassment to that student and includes teasing or abusing or playing practical jokes or causing hurt to such students or asking a student to do any act or to perform something which such student will not in the ordinary course be willing to do.

In case, the applicant for admission is found to have indulged in ragging in the past or if it is noticed later that he/she has indulged in ragging, admission may be refused or he/she shall be expelled from the educational institution.

Anti-ragging committees and Anti-ragging squads will be formed to take effective measures against ragging and they will adhere to the stipulations and effectively monitor and comply with the directives.

Every student of the institution and his/her parents, or guardian is required to submit a combined undertaking at the time of registration / admission in prescribed format (which will be provided by the Institution) which is mandatory for registration/admission.

Anti ragging regulations of the University grants Commission, Medical Council of India, and Dental Council of India are forming part of the terms of admissions and are made available to all candidates and their parents for information and compliance.
All Institutions are obliged to strictly adhere to the directives dated 16.05.2007 of the Hon.Supreme Court of India. All Institutions will have to abide in SLP No(s) 24295 of 2006(with SLP(c) No.24296-99/2004 & W.P(crl) No.173/2006 & SLP(C) No.14356/2005) and the recommendations by the Honourable Supreme Court of India on effective prevention of ragging in educational Institutions.

20. **MEDICAL INSURANCE**

All students will be covered under group medical insurance scheme, within stipulated limits.

21. **STUDENT GUIDE**

Two junior students will be assigned to a senior student who will guide the juniors in academics campus life including hostel, discipline etc.

22. **GURUKULA SCHEME**

This is a unique scheme adopted by Amrita Vishwa Vidyapeetham. Each student will be allotted to a specific teacher (Acharya) as their local guardian who will monitor the academic performance, provide emotional support, necessary guidance and communicate periodically with the parents.

23. **ATTENDANCE**

For MBBS: 80% separate minimum attendance (physical presence) in theory as well as clinical/practical is compulsory for appearing for the University Examination. If necessary for theory and clinical/practical, for a student to be eligible for appearing the University Examination. Two attendance will be given for one clinical/practical class. For BDS attendance requirement is 75% in theory and 75% in practical/clinical in each year.

24. **House Surgeoncy:** It is mandatory for the students who pass out MBBS from this Institution to do their Compulsory Residential Rotating Internship in this Institution itself.

25. **SETTLEMENT OF DISPUTES**

In case of any dispute in the interpretation of any of the conditions included in this booklet or in any other matter related to admission to MBBS/BDS or BAMS of Amrita Vishwa Vidyapeetham, decision of the Medical Director / Campus Operating Officer will be final and binding.

26. **JURISDICTION:** Courts situated in Kochi, Kerala only will have jurisdiction over disputes if any arising in the matter of applications and or admission to the courses covered under these Terms & conditions.

27. **GENERAL INSTRUCTIONS FOR FILLING THE APPLICATION FORM**

Incomplete and wrongly filled in applications are likely to be rejected. Hence candidates are advised to take extraordinary care in filling up the Form. Given below are hints to help the candidates to correctly fill up the Form.

(i) Application Form should be completed. Do not leave any column unfilled. If any column is not relevant in your case please write “NA” in answer to such column.

(ii) Photograph: Face close up colour passport size photograph with name and date taken after 1.1.2013 only should be submitted.

(iii) Merit or Management: Indicate this choice clearly.

(iv) In case of SEMI ONLINE and DOWN LOADED application Form please ensure that Demand draft for the appropriate amount (Before 15th April Rs 1500/ and from 16th April Rs 3000) favouring AMRITA VISHWA VIDYAPEETHAM, PAYABLE at Kochi is enclosed with the hard copy.

(v) Mention the address with PIN CODE correctly so that you do not miss the postal mails.

vi. All enclosures should be attached to the application by using a paper pin. Do not staple nor leave the papers loose.
<table>
<thead>
<tr>
<th>IMPORTANT DATES TO REMEMBER</th>
<th>Warning</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commencement of online registration</td>
<td>:  March 15, 2013</td>
</tr>
<tr>
<td>Last date for registration</td>
<td>:  April 30, 2013</td>
</tr>
<tr>
<td>Last date for receipt of confirmation page</td>
<td>:  May 7, 2013</td>
</tr>
<tr>
<td>Date of Entrance Examination</td>
<td>:  SUN DAY 19 May 2013 9.30 am to 12 Noon</td>
</tr>
<tr>
<td>Announcement of Results and Counseling dates on web site expected by</td>
<td>:  2nd week of June, 2013</td>
</tr>
<tr>
<td>Counseling likely to commence by</td>
<td>:  Last week of June 2013</td>
</tr>
<tr>
<td>REGULAR CLASSES EXPECTED TO COMMENCE</td>
<td>:  1st Week of August 2013</td>
</tr>
<tr>
<td>candidates who wish to apply for admission to any of the courses at Amrita Vishwa Vidyapeetham, Health Sciences Campus are hereby warned against possible cheating by unscrupulous agents who may promise and assure seats by extracting large sum of money from the parents / candidates. Candidates should note that there is no provision for capitation fees towards admission.</td>
<td></td>
</tr>
</tbody>
</table>