AMRITA INSTITUTE OF MEDICAL SCIENCES
AMRITA SCHOOL OF MEDICINE
Health Science Campus

TERMS AND CONDITIONS
applicable for admission to:

B.Pharm & B.Sc Optometry (Lateral Entry) 2012

Amrita School of Medicine, Amrita Vishwa Vidyapeetham, AIMS Ponekkara P.O., Kochi – 682 041
Kerala, India, Ph: 0484 – 285 8036 /8037 / 5651, Fax No: 0484 –280 2020 / 2051
Email: ugadmissions@aims.amrita.edu
“Children should be taught the art of relaxation, how to be at ease. If they don’t feel relaxed, how can they learn? Without relaxation, no real learning is possible. This is the first lesson that clearly needs to be understood. It is very important that parents & teachers understand this before they ask the children to do something.”

-AMMA
Admission to various Lateral Entry Programs in Amrita Health Sciences campus is based on the marks obtained in qualifying examination and a personal interview. Admissions will be governed by rules and regulations laid down by Amrita Vishwa Vidyapeetham.

1. COURSE & SEAT DETAILS, DURATION & ELIGIBILITY REQUIREMENTS

<table>
<thead>
<tr>
<th>LATERAL ENTRY PROGRAMS</th>
<th>No of Seats</th>
<th>Duration of the Course</th>
<th>Eligibility Conditions</th>
</tr>
</thead>
<tbody>
<tr>
<td>B.Pharm (Lateral Entry)</td>
<td>8</td>
<td>3 Years with 2 months training in Hospital &amp; Industry</td>
<td>Pass in D Pharm from a PCI approved institution</td>
</tr>
<tr>
<td>B.Sc Optometry</td>
<td>5</td>
<td>2 Years + one year Internship</td>
<td>Diploma in Optometry</td>
</tr>
</tbody>
</table>

2. CURRICULUM
As approved by Amrita Vishwa Vidyapeetham (University) and in line with directives of regulatory bodies.

3. DATE OF BIRTH
Age shall not be less than 17 but not more than 25 as on 31st December 2012. Date of birth as recorded in the 10th standard / school leaving certificate will be taken as authentic.

4. FILLING UP OF APPLICATION FORMS
Application form is supplied along with this booklet
a. Form must be filled clearly and legibly by using CAPITAL LETTERS.
b. Keep with you a photocopy of the filled application for future reference.
c. Any discrepancy in the statements or submission of incomplete or incorrectly filled forms or
unclear photographs will lead to rejection of application.

d. Candidates whose results of the qualifying examination are not available cannot attend the Interview. **THOSE WHO ARE UNABLE TO PRODUCE MARK LISTS AT THE TIME OF INTERVIEW WILL NOT BE ALLOWED TO ATTEND THE INTERVIEW.**

5. **METHOD OF SUBMISSION OF APPLICATION FORM**

A bigger envelope printed with our address is provided along with the application form and you are required to use the same for submission of the application form.

Before mailing, ensure that you have kept the following documents in the envelope:

a) Application Form duly filled and pasted with Photograph duly attested by the candidate.

b) Marks list of the qualifying examination to be enclosed in the application form.

c) Demand Draft for download application forms

d) Clip all the above together, keep in the envelope, paste and dispatch by speed post or a reliable courier. Can also hand deliver to the Communication Department at the ground floor of Amrita Institute of Medical Sciences, Kochi.

e) Ensure the application is sent at the earliest.

**Downloaded Application forms**

Down loaded application forms will not have a serial number. Once the duly filled applications along with the demand draft for the amount involved are received in the office of Admissions, a serial number will be allotted and the same will be communicated to the candidate by e mail only. For this purpose candidates must have an e mail ID and those who do not have must create one before submitting the application form and indicate the e mail ID at the appropriate place in the application form.

6. **Choice of course**

Indicate the eligible course by darkening the respective box.

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7. **SELECTION PROCESS**

(i) Selection of candidates is on the basis of the marks obtained in the qualifying examination and personal interview. Those who are unable to produce the marks list at least at the time of interview need not attend the interview.

(ii) Expected dates and time of interview are mentioned below. It shall be the responsibility of the candidate to reconfirm the date & time from the Admission office (Phone nos: 0484 285 8374 / 0484 285 8037 / 0484 285 8036 / 285 5651)

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Course</th>
<th>Date of Interview</th>
<th>Time of Interview</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>B.Pharm</td>
<td>02nd June 2012 (Saturday)</td>
<td>9.30 AM</td>
<td>Amrita School of Medicine, Kochi</td>
</tr>
<tr>
<td>2.</td>
<td>B.Sc Optometry</td>
<td>07th June 2012 (Thursday)</td>
<td>9.30 AM</td>
<td></td>
</tr>
</tbody>
</table>

The above dates may change depending on situation.
Issue of application forms:
09th April 2012

Last date for issue of application form:
21st May 2012

Last date for receipt of completed Application forms:
26th May 2012

8. TELEPHONE NUMBERS & E MAIL ID (VERY IMPORTANT)

It is advisable to mention more than one telephone number for contacting the candidate or his / her parents. Many times important messages are given through telephones and by e mail. While the Institution will make all reasonable efforts to contact the candidate or his / her parents, if the numbers are not reachable / e mail ID is not valid, Institution will not be responsible. Therefore candidates should ensure that two or more easily accessible numbers and a valid E MAIL ID are mentioned in the application.

9. SELECTION & SPOT PAYMENT

Selection list is expected to be published on the day of Interview itself. Selected candidates will have to make a non refundable spot payment of Rs 20,000/- (Twenty thousand only) which will be adjusted towards first year tuition fees. Balance fees will have to be paid on the date of admission which will normally be within a week after the interview.

10. ADMISSION

No separate call letters will be sent. Candidates called for admission should report to the Chairman-Admissions on the date & time intimated. While reporting for admissions, the candidate should be accompanied by one of the parents or spouse (in case of married persons) and should produce the following documents in original along with two additional sets of photocopies.

i. Mark list of the qualifying examination
ii. Pass certificate
iii. A document to prove the date of birth
iv. Transfer certificate from the Institution last attended.
v. Migration certificate from the University or Board from where the candidate passed his/her plus two.
vi. A Character and conduct certificate from the Institution from where the student passed his/her plus two examination mentioning the status of his/her behavioural pattern specially in terms as to whether the student displayed persistent violent or aggressive behaviour or any desire to harm others.
vii. Medical certificate for physical fitness and mental soundness from a medical Officer not below the rank of a Civil Surgeon or a Clinical Associate Professor of a Medical College.
viii. Community certificate in case of SC/ST candidates.
ix. Face close-up color photographs- 4nos.
x. Demand draft for the amount which will be intimated to the candidate, favoring AMRITA VISHWA VIDYAPEETHAM payable at Kochi.

11. VERIFICATION OF DOCUMENTS

All admissions are subject to verification of the original certificates and documents of the candidate. The decision of the Chairman-
Admissions (Medical), Amrita Vishwa Vidyapeetham regarding the eligibility of any applicant shall be final & binding.

12. PAYMENT OF FEES

As and when decided, fee details will be displayed at our website www.amrita.edu

Full fees for the FIRST YEAR will have to be paid at the time of admission. Fees for the remaining years will have to be paid in the beginning of academic year or on dates announced by the Principals of the concerned schools.

a. Candidates admitted to any of the above courses must remit the tuition and other fees at the time of admission by way of demand draft.

b. Annual tuition fees, Hostel & Mess and other fees are required to be paid in full by the dates which will be notified by the Principal. Dates will be notified on the Notice Boards and the students are expected to intimate their parents in time. No individual Notices will be issued.

IGNORANCE OF NOTICE WILL NOT BE ACCEPTED AS AN EXCUSE FOR DELAY IN PAYMENT.

c. Delayed payments will attract fine / and or penalty as decided by the Principal.

13. CANCELLATION OF ADMISSION AND REFUNDS

a. For candidates who have joined the course but opt to discontinue before commencement of classes, amount of Rs.20, 000 deposited in terms of clause no.9 as spot payment will be forfeited as administrative expenses.

b. For Candidates opting to discontinue the study within a period of one week of commencement of classes, 75% of tuition fee will be refunded, while 25% of the tuition fee or Rs.25,000 whichever is higher, will be retained as administrative charges. After this period but before one month, 50% of tuition fees alone will be refunded. After a period of one month no Tuition fee will be refunded. In all these cases unutilized portion of the other fees will be refunded after proportionate deduction.

c. For candidates shifting to another School/College of Amrita Vishwa Vidyapeetham an amount of Rs.10,000/- (Ten thousand only) will have to be paid as administrative expenses.

d. (i) As per the existing regulations of the University, admissions will have to be closed by 30 September, 2012. If any student intends to discontinue the studies on or about this date, it will be necessary for such student to give a notice in writing to the Chairman-Admissions, Amrita School of Medicine, Amrita Vishwa Vidyapeetham Health Sciences Campus, Kochi- 682 041, at least by 20 September, 2012 . In such cases, rules of recoveries shall be as per clause (b) above. The notice should have been received by the Chairman-Admissions or by his representative authorized to receive such a notice.

(ii) If any student discontinues the studies after the last date for withdrawal as mentioned in the preceding paras or fails to give Notice as stipulated therein he/she will be liable to pay liquidated damages equivalent to tuition fees for the remaining course period. In such cases, transfer certificate will be issued only after remitting the liquidated damages.

(iii) Candidates will be deemed to have withdrawn if he/she remains absent for more than 30 (thirty) days from the date of commencement of the classes.

14. DISCIPLINE

The colleges, hospitals and hostels are parts of Mata Amritanadamayi Math, the parent trust and therefore, rules and regulations as prescribed should be strictly followed.
a. Ours is a hundred percent residential campus. Students will be required to reside in the hostels and they will be allowed to visit their homes only on days as decided by the management from time to time.
b. Only Vegetarian food will be served in the Hostel.
c. Students are not allowed to keep two-wheelers and cars in the campus.
d. Use of mobile phones, video-iPods, cameras, laptops and all such electronic gadgets inside the campus is prohibited.
e. Smoking and drinking (alcohol) are totally prohibited.
f. There will be a mandatory dress code for all students throughout the course.
g. There will be regular value-oriented classes/discussions in the campus. Students are advised to participate in these programmes. This is an Institution meant for higher learning and the objective is not only to impart education but also to build the character of the students and transform them into better human beings.
h. The students shall strictly abide by the rules & regulations prevailing in the institution.
i. Students are expected to observe absolute discipline in their conduct during the entire period they spend in the Institution. Failure to observe absolute discipline will invite appropriate action.

PREVENTIVE MEASURES AGAINST RAGGING

‘Ragging’ means doing of any act by disorderly conduct to a student of an educational Institution, which causes or is likely to cause physical or psychological harm or raising apprehension or shame or embarrassment to that student and includes teasing or abusing or playing practical jokes or causing hurt to such students or asking a student to do any act or to perform something which such student will not in the ordinary course be willing to do.

In case, the applicant for admission is found to have indulged in ragging in the past or if it is noticed later that he/she has indulged in ragging, admission may be refused or he/she shall be expelled from the educational Institution.

Anti-ragging committees and Anti-ragging squads will be formed to take effective measures against ragging and they will adhere to the stipulations and effectively monitor and comply with the directives.

Every student of the institution and his/her parents, or guardian is required to submit a combined undertaking at the time of registration/admission in prescribed format (which will be provided by the Institution) which is mandatory for registration/admission.

Anti ragging regulations of the University Grants Commission form part of the terms of admissions and are made available to all candidates and their parents for information and compliance.

15. MEDICAL INSURANCE

All students will be covered under group medical insurance scheme, within stipulated limits.

16. ATTENDANCE

A minimum 80% attendance is compulsory for appearing for the university examinations.

17. SETTLEMENT OF DISPUTES

In case of any dispute in the interpretation of any of the conditions included in this booklet relating to admission to various undergraduate
courses or to any of the Institution located within the Health Sciences Campus of Amrita Institute of Medical Sciences at Kochi, decision of the Medical Director/Campus Operating Officer will be final and binding.

18 JURISDICTION

Courts situated in Kochi, Kerala only will have jurisdiction over disputes if any arising in the matter of applications and or admission to the courses covered under these “Terms & Conditions”.

<table>
<thead>
<tr>
<th>IMPORTANT DATES TO REMEMBER</th>
<th>WARNING</th>
</tr>
</thead>
<tbody>
<tr>
<td>Issue of Application Form    : 09 April 2012</td>
<td>Candidates who wish to apply for admission to all the courses at Amrita Vishwa Vidyapeetham are hereby warned against possible cheating by unscrupulous agents who may promise and assure seats by extracting large sum of money from the parents/ candidates. AMRITA VISHWA VIDYAPEETHAM wishes to authoritatively refute all such misleading and false claims. Candidates should note that there is no provision for Capitation fee towards admission.</td>
</tr>
<tr>
<td>Last date for Issue of Application Forms : 21 May 2012</td>
<td></td>
</tr>
<tr>
<td>Last date for receipt of completed Application Forms : 26 May 2012</td>
<td></td>
</tr>
</tbody>
</table>