A multi campus university with ‘A’ grade accreditation by NAAC

COLLEGE OF NURSING
AMRITA INSTITUTE OF MEDICAL SCIENCES
Health Sciences Campus

TERMS AND CONDITIONS
applicable for admissions to

POST BASIC B.Sc NURSING - 2012
OUR CHANCELLOR

HER HOLINESS SRI MATA AMRITANANDAMAYI DEVI

“Children should be taught the art of relaxation, how to be at ease. If they don’t feel relaxed, how can they learn? Without relaxation, no real learning is possible. This is the first lesson that clearly needs to be understood. It is very important that parents & teachers understand this before they ask the children to do something”.

-AMMA
Amrita Vishwa Vidyapeetham
(University estd. under section 3 of U.G.C. Act 1956)
A multi-campus university with ‘A’ grade accreditation by NAAC

Amrita Institute of Medical Sciences
A super specialty tertiary care hospital accredited by ISO 9001 – 2008, NABL & NABH

Terms and conditions
applicable for admission to
POST BASIC B. Sc NURSING - 2012

Admission to Post Basic BSc Nursing Program in Amrita College of Nursing is based on a national level entrance test conducted by Amrita Vishwa Vidyapeetham. The entrance examination will be governed by the rules and regulations specified by Amrita Vishwa Vidyapeetham, the University.

VERY IMPORTANT
Management of Amrita Vishwa Vidyapeetham reserves the right to change any of the conditions enumerated herein for the purpose of complying with any of the regulations of the University Grants Commission or any other competent authorities.

1. COURSE & SEAT DETAILS, DURATION & ELIGIBILITY REQUIREMENTS

<table>
<thead>
<tr>
<th>Course</th>
<th>No of Seats</th>
<th>Duration of Course</th>
<th>Eligibility Conditions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Post Basic Bsc. Nursing</td>
<td>50</td>
<td>2 years</td>
<td>Pass in plus two with Science (Physics, Chemistry &amp; Biology) and pass in General Nursing &amp; midwifery</td>
</tr>
</tbody>
</table>

2. CURRICULUM
As approved by Amrita Vishwa Vidyapeetham (University) and in line with directives of Indian Nursing Council.

3. AGE
Age limit not applicable

4. DATE AND TIME
Date: 03 June 2012 (Sunday)
Time: 9.30 am to 12.00 Noon

5. FILLING UP OF APPLICATION FORMS
Application form is supplied along with this booklet
a. Form must be filled clearly and legibly by using CAPITAL LETTERS.
b. Keep with you a photocopy of the filled application for future reference.
c. Any discrepancy in the statements or submission of incomplete or incorrectly filled forms or unclear photographs will lead to rejection of application.

6. MAILING OR DELIVERY OF APPLICATION FORM
A bigger envelope printed with our address is provided along with the application form and you are required to use the same for submission of the application form.

Before mailing, ensure that you have kept the following documents in the envelope:

a) Application Form duly filled and pasted with Photograph duly attested by the candidate.
b) General Nursing & Midwifery Diploma Certificate
c) Marks list of all years
d) Registration certificate
e) Plus two mark list
f) A document to prove date of birth

g) Demand Draft for download application forms

h) Clip all the above together, keep in the envelope, paste and dispatch by speed post or a reliable courier. Can also hand deliver to the Communication Department at the ground floor of Amrita Institute of Medical Sciences, Kochi.

e) Ensure the application is sent at the earliest.

**Downloaded Application forms**

Down loaded application forms will not have a serial number. Once the duly filled applications along with the demand draft for the amount involved are received in the office of Admissions, a serial number will be allotted and the same will be communicated to the candidate by e mail only. For this purpose candidates must have an e mail ID and those who do not have must create one before submitting the application form and indicate the e mail ID at the appropriate place in the application form.

7. **TELEPHONE NUMBERS & E MAIL ID (VERY IMPORTANT)**

It is advisable to mention more than one telephone number for contacting the candidate or his / her parents. Many times important messages are given through telephones and by e mail. While the Institution will make all reasonable efforts to contact the candidate or his / her parents, if the numbers are not reachable / e mail ID is not valid, Institution will not be responsible. Therefore candidates should ensure that two or more easily accessible numbers and a valid E MAIL ID are mentioned in the application.

8. **ISSUE OF HALL TICKET**

Admit cards will not be sent by post. It can be downloaded from the website. Admit cards will be uploaded in our website (www.amrita.edu) by May 25, 2012.Candidates are advised to download the same.

a) In case a candidate is unable to download the Admit Card, he / she should contact the Admission Co-ordinator, Office of Admissions and arrange to get a duplicate card.

b) Documents to be produced for obtaining a duplicate card:
   - Photocopy of the Application submitted.
   - Copy of the Postal receipt-if the application was sent by post.
   - Two Passport size face close up photographs.
   - Undertaking on the format to be provided by the Admission Co-ordinator.

c) Efforts to procure the duplicate Admit card from the Admission Co-ordinator, Amrita School of Medicine is the sole responsibility of the candidate.

d) No candidate will be allowed to enter the Examination Hall without valid Admit Card.

e) Candidates are advised to preserve the admit Card till allotment of seat in College. Duplicate Admit Card will not be issued after the Examination.

9. **SPECIAL INSTRUCTIONS**

i. Candidates will be allowed to enter the examination hall 15 minutes before commencement of the examination.

ii. Candidates will not be allowed to enter the examination hall after 30 minutes from the commencement of the examination and will not be permitted to leave the examination hall till the scheduled end of the examination.

iii. Once the candidate leaves the hall (even if only to answer a call of nature) he/ she will not be allowed to re-enter the examination hall.

iv. Candidates should hand over the answer sheet and the question paper to the Invigilator before leaving the examination hall. If the question paper is not returned, the answer sheet will not be evaluated.

v. Candidates must bring their own pen, HB pencil, sharpener and eraser.

vi. Candidates are not allowed to bring any books, notes, mobile phone, paging device, slide rules, Clark table, calculator, laptop or any other electronic gadgets to the examination hall.
vii. Candidates are not allowed to have any conversation or gesticulation or disturbance in the exam hall. Such acts of behavior could lead to the candidate being debarred and will be sent out of the examination hall.

ix. Candidates must make their own arrangements of stay for the purpose of Entrance Examination. If candidate lives far away from the Exam Centre, he/she is advised to reach the city on the previous day particularly when the chosen centre is far away from their residence and it will be in his/her interest to locate the center in advance to avoid waste of time.

10. ANSWERING THE ENTRANCE EXAMINATION

There will be 150 questions. Each Multiple Choice Questions (MCQ) will consist of a stem and four options labeled A, B, C and D. Only one of the options is correct and for each correct response the candidate will be awarded one mark.

11. PUBLICATION OF RESULTS

Selection list will be published on the same day. Selected Candidates are required to make a non-refundable spot payment of Rs 20,000/- on the same day. Balance payment will have to be made at the time of admission which will be intimated to the candidates by the Admission Office.

12. ADMISSION

While reporting, the candidate should be accompanied at least by one of the parents and should produce the following documents in original along with two additional sets of photocopies.

a) GNM (General Nursing & Midwifery) Diploma Certificate
b) Marks list of all years
c) Registration certificate
d) Plus two mark list
e) A document to prove date of birth
f) A Character and conduct certificate from the Institution from where the student passed his/her plus two examination mentioning the status of his/her behavioural pattern specially in terms as to whether the student displayed persistent violent or aggressive behaviour or any desire to harm others.
g) Medical certificate for physical fitness and mental soundness from a medical Officer not below the rank of a Civil Surgeon or a Clinical Associate Professor of a Medical College.
h) Community certificate in case of SC/ST or OEC candidates.
i) Recent Passport size face close-up colour photographs – 4 Nos.
j) Demand draft for the amount which will be announced in the web site or intimated to the candidate by any other means favouring AMRITA VISHWA VIDYAPEETHAM payable at Kochi.

13. VERIFICATION OF DOCUMENTS

All admissions are subject to verification of the original certificates and documents of the candidates. The decision of the Chairman, Admissions (Medical), Amrita Vishwa Vidyapeetham regarding the eligibility of any applicant shall be final. Candidates who wish to be considered under SC / ST category may submit supporting documents for consideration.

14. FEES DETAILS:

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<tr>
<th></th>
<th>Fee per Year</th>
<th>Other Fees</th>
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<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Tuition Fees</td>
<td>Hostel Fees</td>
<td>Mess Fees</td>
<td>One time</td>
<td>Recurring</td>
</tr>
<tr>
<td></td>
<td>Rs.1,00,000</td>
<td>Rs.14,000</td>
<td>Rs.30,000</td>
<td>Rs.19,800</td>
<td>Rs.20,600</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Rs. 10,000</td>
</tr>
</tbody>
</table>

Fees mentioned above are at the current level and are likely to be revised without any notice.
15. CANCELLATION OF ADMISSION AND REFUNDS

a. For candidates who have joined the course but opt to discontinue before commencement of classes, an amount of Rs.20,000 will be deducted towards administrative expenses from the fee which they have paid at the time of joining.

b. For candidates opting to discontinue the study within a period of one week of commencement of classes, 75% of tuition fee will be refunded, while 25% of the tuition fee will be retained as administrative charges. After this period but before one month, 50% of tuition fees alone will be refunded. After one-month period no tuition fee will be refunded. In all these cases other fees will be refunded after proportionate deduction.

c. For candidates shifting to another School/College of Amrita Vishwa Vidyapeetham an amount of Rs.10,000/- only will have to be paid as administrative expenses.

d. (i) As per the regulations on the subject, admissions will have to be closed by 30th September 2012. If any student intends to discontinue the studies on or about this date, it will be necessary for such student to give a notice in writing to the Chairman, Admissions, Amrita Vishwa Vidyapeetham, Health sciences Campus, Kochi –682 041 at least by 20th September 2012. In such cases, rules of recoveries shall be as per clause (b) above. The notice should be received by the Chairman, Admissions or by his representative authorised to receive such notice.

(iii) If any student discontinues the studies after the last date for withdrawal as mentioned in the preceding paras or fails to give Notice as stipulated therein he/she will be liable to pay liquidated damages equivalent to tuition fees for the remaining course period. In such cases, transfer certificate will be issued only after remitting the liquidated damages.

(iv) Candidates will be deemed to have withdrawn if he/she remains absent for more than 30 (thirty) days from the date of commencement of the classes.

16. DISCIPLINE

The colleges, hospitals and hostels are parts of Mata Amritanadamayi Math, the parent trust and therefore, rules and regulations as prescribed should be strictly followed.

a. Only Vegetarian food will be served in the Hostel.

b. Students are not allowed to keep two-wheelers and cars in the campus.

c. Use of mobile phones, mp3 players, ipods, videos, cameras, laptops and all such electronic gadgets inside the campus is prohibited.

d. Smoking and drinking (alcohol) are totally prohibited.

e. There will be a mandatory dress code for all students throughout the course.

f. There will be regular value oriented classes/discussions in the campus. Students are advised to participate in these programmes. This is an Institution meant for higher learning and the objective is not only to impart education but also to build the character of the students and transform them into gentle human beings.

g. A student handbook will be issued at the time of admission, which will contain all the rules and regulations in detail. The students shall strictly abide by them.

h. Students shall observe absolute discipline in their conduct during the entire period they spend in the Institution. Failure to observe absolute discipline will invite appropriate action.

17. PREVENTIVE MEASURES AGAINST RAGGING

‘Ragging’ means doing of any act by disorderly conduct to a student of an educational institution, which causes or is likely to cause physical or psychological harm or raising apprehension or shame or embarrassment to that student and includes teasing or abusing or playing practical jokes or causing hurt to such students or asking a student to do any act or to perform something which such student will not in the ordinary course be willing to do.

In case, the applicant for admission is found to have indulged in ragging in the past or if it is noticed later that he/she has indulged in ragging, admission may be refused or he/she shall be expelled from the educational Institution.
Anti-ragging committees and Anti-ragging squads will be formed to take effective measures against ragging and they will adhere to the stipulations and effectively monitor and comply with the directives.

Every student of the institution and his/her parents, or guardian is required to submit a combined undertaking at the time of registration / admission in prescribed format (which will be provided by the Institution) which is mandatory for registration/admission.

Anti ragging regulations of the University Grants Commission, Medical Council of India, and Dental Council of India are forming part of the terms of admissions and are made available to all candidates and their parents for information and compliance.

18. MEDICAL INSURANCE

All students will be covered under group medical insurance scheme, within stipulated limits.

19. GURUKULA SCHEME

This is a unique scheme adopted by Amrita Vishwa Vidyapeetham. Each student will be allotted to a specific teacher (Acharya) as their local guardian who will monitor the academic performance, provide emotional support, necessary guidance and communicate periodically with the parents.

20. ATTENDANCE

Attendance requirements is 75% in theory and 75% in practical /clinical in each year.

21. SETTLEMENT OF DISPUTES

In case of any dispute in the interpretation of any of the conditions included in this booklet or in any other matter related to admission to Pharm D course of Amrita Vishwa Vidyapeetham, decision of the Medical Director / Campus Operating Officer will be final and binding.

22. JURISDICTION:

Courts situated in Kochi, Kerala only will have jurisdiction over disputes if any arising on the matter of applications and or admission to the courses covered under the terms and conditions.
### IMPORTANT DATES TO REMEMBER

| **Issue of application forms from** | APRIL 9, 2012 |
| **Last Date for issue of Application** | May 21, 2012 |
| **Last date for receipt of completed Application forms** | May 26, 2012 |
| **Date of Entrance Examination** | 03 JUNE 2012 (Sunday) 9.30 AM to 12.00 Noon |

### Warning

Candidates who wish to apply for admission to all the courses at Amrita Vishwa Vidyapeetham, Health Sciences Campus are hereby warned against possible cheating by unscrupulous agents who may promise and assure seats by extracting large sum of money from the parents / candidates. Candidates should note that there is no provision for capitation fees towards admission.