SCHOOL OF MEDICINE
AMRITA INSTITUTE OF MEDICAL SCIENCES
Health Sciences Campus

TERMS AND CONDITIONS
applicable for admissions to

DIPLOMA COURSE IN DENTAL MECHANICS – 2011

School of Medicine, Amrita Institute of Medical Sciences, AIMS-Ponekkara, Kochi – 682 041
Kerala, India, Ph: 0484 – 285 8036 / 8037 / 5651 / 8383, Fax No: 0484 – 280 2020 / 2051
Email: ugadmissions@aims.amrita.edu
“Children should be taught the art of relaxation, how to be at ease. If they don’t feel relaxed, how can they learn? Without relaxation, no real learning is possible. This is the first lesson that clearly needs to be understood. It is very important that parents & teachers understand this before they ask the children to do something.”

-AMMA
AMRITA VISHWA VIDYAPEETHAM
(University estd. under section 3 of U.G.C. Act 1956)
A multi-campus university with ‘A’ grade accreditation by NAAC
Amrita Institute of Medical Sciences

Terms and conditions
applicable for admission to
DIPLOMA COURSE IN DENTAL MECHANICS – 2011

Admission to DIPLOMA COURSE IN DENTAL MECHANICS at Amrita School of Dentistry is based on the marks secured in plus two examination and personal interview and is governed by the rules and regulations laid down by the Dental Council of India and Amrita Vishwa Vidyapeetham the University.

VERY IMPORTANT
Management of AMRITA VISHWA VIDYAPEETHAM reserves the right to change any of the conditions enumerated herein for the purpose of complying with any of the regulations of the University Grants Commission or any other competent authorities.

1. DURATION OF THE COURSE:
   Two years from the date of commencement of classes.

2. ELIGIBILITY
   Pass in Plus Two (+2) with 50% marks in English and 50% marks in Physics, Chemistry and Biology taken together at the Qualifying Examination.
   Only those candidates whose date of birth falls on or before 31 December 1994 (at least 17 years of age as on 31 December 2011, but not above 23 years of age as on that date, are eligible to apply. Date of birth as recorded in the 10th standard /school leaving certificate will be taken as authentic.

3. METHOD OF SUBMISSION OF APPLICATION FORMS
   Application shall be submitted on the prescribed form. Copies of the following documents shall accompany the application
   a) Plus two marks list & pass certificate
   b) 10th mark list as proof of date of birth
Demand Draft Rs.570/- in favor of ‘Amrita Vishwa Vidyapeetham’ payable at ‘Kochi’, in case of down loaded application forms.

(Please write your name on the reverse of the DD).

Application form complete in all respects shall be submitted by speed post/registered post or submitted by hand to:
The Admission Co-ordinator,
Office of Admissions,
Amrita Institute of Medical Sciences,
School of Medicine,
AIMS-Ponekkara Po, Kochi, Kerala-682 041
so as to reach on or before 30.06.2011.
Applications received after the prescribed date will be rejected.
Incomplete application form will be rejected and no correspondence will be entertained by the Institute in that regard.
It will be the responsibility of the candidate to ensure that correct address is filled in the application form. The Institute shall not be responsible for any loss in transit or for incorrect address given by the applicant in the application form.

No candidate should submit more than one application. However, if submission of another application becomes necessary for any reason, the word “Duplicate” and Form No. of the earlier application should be clearly mentioned in red ink on top of the second application. Failure to do so may entail rejection of both applications. Only one Admit Card will be issued to a candidate irrespective of the number of applications submitted.

4. TELEPHONE NUMBERS (VERY IMPORTANT)

It is advisable to mention more than one telephone number for contacting the candidate or his / her parents. Many times important messages are given through telephones. While the Institution will make all reasonable efforts to contact the candidate or his / her parents, if the numbers are not reachable Institution will not be responsible. Therefore candidates should ensure that two or more easily accessible numbers and email ID if available are mentioned in the application.

5. SELECTION & ADMISSION

Selection will be based on the marks secured in qualifying examination and a personal interview. After interview the selected candidates will be called for admission. Selected candidates will have to make a non refundable spot payment of Rs 20,000/- (twenty thousand only), which will be adjusted towards first year tuition fees. Balance fees will have to be paid on the date of admission which will be intimated to the candidates.

While reporting for admission, the candidate should be accompanied by at least one of the parents and should produce the following documents in original.

i. Plus two marks list.
ii. Plus Two Pass certificate. (In case of CBSE or ICSE)
iii. A document to prove the date of birth.
iv. Transfer certificate from the Institution last attended.
v. Migration Certificate from the Board from where the candidate passed his/her Plus two.

vi. A Character and conduct certificate from the Institution from where the student passed his/her plus two examination mentioning the status of his/her behavioral pattern specially in terms as to whether the student displayed persistent violent or aggressive behavior or any desire to harm others.

vii. Medical certificate for physical fitness and mental soundness from a medical Officer not below the rank of a Civil Surgeon or a Clinical Associate Professor of a Medical College.

viii. Community certificate in case of SC/ST candidates.

ix. Recent Passport size face close-up colour photographs – 4 Nos.

x. Demand draft for the amount which will be intimated to the successful candidates favouring AMRITA VISHWA VIDYAPEETHAM payable at Kochi.

In any case candidates without original documents shall not be allowed to participate in the counseling.

Original documents will have to be submitted to the Admission Office and will be kept with the institution till completion of the course.

In the matter of admissions decision of the Principal-Amrita School of Medicine/Chairman Admissions shall be final and binding.

6. TUITION FEES

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Course</th>
<th>Tuition Fees per annum</th>
<th>Other Fees</th>
<th>Caution deposit</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>1st Year</td>
<td>Rs.20,000</td>
<td>Rs.11,900</td>
<td>Rs.39,600</td>
<td>Rs.1,000</td>
</tr>
<tr>
<td>2.</td>
<td>2nd Year</td>
<td>Rs.20,000</td>
<td></td>
<td>Rs.39,600</td>
<td></td>
</tr>
</tbody>
</table>

Total = Rs. 1,32,100

Fees mentioned above are at current levels. Institution reserves the right to revise the same at any time without notice.

All the fees for the first year shall be paid at the time of joining. Second year fees are payable in June / July 2012.

7. CANCELLATION OF ADMISSION

For Candidates opting to discontinue the study within a period of one week from the date of commencement of the course, 75% of the Tuition fees will be refunded and 25% will be retained as administrative charges. After this period but before expiry of one month from the date of commencement of classes if one discontinues the studies, 50 % of the tuition fees will be refunded. After a period of one month if one opts to discontinue, no refund of tuition fees will be made. Besides, a suitable compensation as decided by the Principal, Amrita School of Medicine, will also have to be paid.
Unutilized portion of the other fees and caution money will be refunded after recoveries of dues if any.

Candidates shall be deemed to have withdrawn from the course if she or he remains absent for more than 30 days from the date of commencement.

8. DISCIPLINE

The colleges, hospitals and hostels are parts of Mata Amritanadamayi Math, the parent trust and therefore, rules and regulations as prescribed should be strictly followed.

a. Students will be required to reside in the hostels.

b. Smoking and drinking (alcohol) are totally prohibited.

c. Students are expected to dress neatly and decently. (Jeans, T-Shirts and other informal western clothing are inappropriate and non-permissible wear inside the hospital/schools).

d. There will be regular value-oriented classes/discussions in the campus. Students are advised to participate in these programmes. This is an institution meant for higher learning and the objective is not only to impart education but also to build the character of the students and transform them into better human beings.

e. A student handbook which will be issued to every student will contain all the rules and regulations in detail. Students shall strictly abide by them.

f. Students are expected to observe absolute discipline in their conduct during the entire period they spend in the institution. Failure to observe absolute discipline will invite appropriate action.

9. ANTI RAGGING RULES & REGULATIONS

The Central Government has enacted Law and the University Grants Commission, Amrita Vishwa Vidyapeetham and other Regulatory bodies have introduced appropriate Rules and Regulations to prohibit, prevent and eliminate the scourge of ragging in educational Institutions. These rules are separately made available to candidates for compliance. Students and their parents should note that if any student indulges in or abet ragging or at any time found to have involved in ragging in the past he/she may be denied admission or expelled (if already admitted) without any notice and all losses the Institution may have to suffer on that account will have to be made good by the student.

Important helpline telephone numbers are being made available separately.

10. DRESS CODE

There will be a mandatory dress code for all students throughout the course. This has to be very strictly followed. Institution will supply uniforms.
11. MEDICAL INSURANCE

All students will be covered under group medical insurance scheme, within stipulated limits.

12. SETTLEMENT OF DISPUTES

In case of any dispute in the interpretation of any of the conditions included in this booklet or in any other matter related to admission of Diploma In Dental Mechanics course in Amrita Vishwa Vidyapeetham, decision of the Medical Director, Amrita Institute of Medical Sciences will be final and binding.

13. JURISDICTION

Disputes if any pertaining to conduct of examination or admission by the AMRITA VISHWA Vidyapeetham shall fall within the jurisdiction of courts in Kochi, Kerala.
<table>
<thead>
<tr>
<th>IMPORTANT DATES TO REMEMBER</th>
<th>WARNING</th>
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<tbody>
<tr>
<td>Sale of Applications commences</td>
<td>1, JUNE 2011</td>
</tr>
<tr>
<td>Last date for Sale of applications</td>
<td>24, JUNE 2011</td>
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<tr>
<td>Last date for submission</td>
<td>30, JUNE 2011</td>
</tr>
<tr>
<td><strong>Interview Date and Time (Tentative)</strong></td>
<td><strong>6, JULY 2011</strong></td>
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<tr>
<td>Expected date of admission</td>
<td>Third Week of JULY 2011</td>
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